



7th March 2024

IMPORTANT NOTICE

15TH GRADUATION CEREMONY

THURSDAY, 25TH AND FRIDAY, 26TH APRIL 2024

1.0 Invitation to the 15th Graduation Ceremony

Management of the University of Lusaka is pleased to invite the April 2024 graduating students to the 15th Graduation Ceremony for the University scheduled for the following days:

| Day and Date | School |
|---------------------------------------|--|
| Thursday, 25 th April 2024 | School of Postgraduate Studies School of Medicine and Health Sciences |
| Friday, 26 th April 2024 | School of Business, Economics and Management School of Education, Social Sciences and Technology School of Law |

The Ceremony will be held **physically** at our prestigious Silverest Campus from **08:00 – 12:00 hours** on both days.

2.0 Theme for the 15th Graduation Ceremony

The theme for the 15th Graduation Ceremony is ***"Fostering Adaptive Transformation: Resilience, Value Addition and Climate Change"***.

3.0 Confirmation of Names and Registration for Graduation

All graduands will be expected to confirm their names and register to participate in the Graduation Ceremony **online through the portal from Monday 11th to Friday, 15th March 2024.**

4.0 Fulfilment of Financial Obligations by Graduands

Graduands will be expected to fulfil their financial obligations to the University by Saturday, 30th March 2024. Kindly note that all graduands with outstanding balances of fees and unreturned Library materials **will not be permitted to graduate.**

5.0 Academic Dress (Gowns)

Our esteemed graduands will be expected to procure the authorised Academic Dress from the University at the following prices:

| Category of Academic Dress | Price |
|----------------------------|---------|
| Undergraduate | K 2,000 |
| Postgraduate | K 2,300 |
| Doctoral | K 4,000 |

6.0 Graduation Certification Fee

All Graduands will be required to pay a Certification Fee of K600.

7.0 Payments

All payments should be made via the University's Bank Accounts.

8.0 Gown Collection

Collection of gowns will be done from Tuesday, 2nd to Wednesday, 24th April 2024. This will take place in Room 12 at the University's Pioneer Campus in Mass Media on the following days and time:

| Day | Time for Gown Collection |
|-----------|--------------------------|
| Weekdays | 08:00 – 17:00 hours |
| Saturdays | 08:00 – 13:00 hours |

9.0 Reporting Time for the Graduation Ceremony Rehearsal

Graduands will be expected to report for a rehearsal which will take place at the University of Lusaka, Silverest Campus at **09:00 hours on Wednesday, 24th April 2024.**

10.0 Reporting Time on the Day of the Graduation Ceremony

Graduands will be expected to assemble at the University's Silverest Campus at 07:00 hours on Thursday 25th and Friday, 26th April 2024 respectively.

11.0 Guests at the Graduation Ceremony

Each graduand will be allowed to invite two guests to attend the memorable and exciting Graduation Ceremony.

12.0 Invitation Cards for Invited Guests

Invitation cards for graduands' invited guests will be collected at the time of collecting the gowns. Each graduand will be issued two (2) invitation cards.

13.0 **Photographs**

Individual photographs of all graduands who wish to participate in the Graduation Ceremony will be professionally captured in their respective gowns at the University's Pioneer Campus in Mass Media. Soft copies of the professionally captured photographs with the University's emblem embossing will be emailed to respective graduands after the Graduation Ceremony. The photographs will be captured from Tuesday, 2nd to Wednesday, 24th April 2024 at the time indicated in the table above.

For further details, please contact:

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